Barnsley Health & Wellbeing Board Strategy Refresh: 'Live' Action Plan
Date: 22nd March 2016

	22.02.	29.02.	07.03	14.03	21.03	28.03	04.04	11.04	18.04	25.04	02.05	09.05	16.05	23.05	30.05	06.06	13.06	20.06	27.06	04.07	11.07	18.07	25.07	01.08	08.08	15.08	22.08	29.08	05.09	12.09	19.09	26.09	Oct-16	Nov-16	Dec-16
Preparation																																			
Internal Audit Action Plan Agreed																																			
Agree Strategic Outcome Areas																																			
Map current priorities/other strategies to outcomes																																			
Meet with Robin Douglas (tbc)																																			
Review strategies from other areas																																			
H&WBB Priorities (cross reference with STP)																																			
Agree joint strategic priorities at SSDG									18th																										
Agree delivery principles									18th																										
Framework (cross reference with STP)																																			
Develop strategy structure and content sections																																			
Agree strategy structure and content sections with SSDG									18th																										
Populate content sections (with reference to consultation feedback)																																			
Consultation (Purdah - 30th March - 6th May)																																			
Meet with Elaine Equeall																																			
Meet with Healthwatch																																			
Identify exisiting groups for consultation																																			
Agree consultation method (survey / focus group ??)																																			
Develop consultation resources																																			
Undertake consultation																																			
Review consultation outcomes																																			
Reflect consultation outcomes in draft strategy																																			
Intelligence & Performance																																			
Review measures and performance to date																																			
Identify sucesses and areas for improvement																																			
Assess effectiveness of the measures (driving/capturing improvements)																																			
Review & Refresh JSNA																																			
Agree future performance indicators at SSDG (inc. data source & dashboard)																														12th					
Submission of performance dashboard to H&WBB for sign off																																	4th		
Governance: Sign off of the Stratergy																																			
Submission of draft strategy to SSDG													17th																						
Submission of draft strategy to H&WBB																7th																			
All partners to secure the relevant sign off for the startegy by their Boards																																			
Leader to clarify role of Cabinet in helping to develop the strategy (tbc)																																			
Submission of draft strategy to Full Cabinet																																29th			
Area Councils to consider the impact of the strategy																																			
Overview & Scrutiny (tbc)																																			
City Regions (tbc)																																			
Governance: H&WBB & SSDG Operating Protocols																																			
Review and revise the TofR for the SSDG (inc. membership, attendance, interests, info/data sharing)													17th																						
Review and revise the TofR for the H&WBB (inc. membership, attendance, interests, info/data sharing)																7th																			
Implement an action log for SSDG									18th																										
Implement an action log for H&WBB							5th																												
Submission of Memorandum of Agreement to SSDG																														12th					
Submission of Memorandum of Agreement to H&WBB																																	4th		
Review standard agenda items for SSDG (interests, action log, performace, risk reg etc)																		20th																	
Development of SSDG & H&WBB work plan																														12th					
Develop a risk log (linking to BCF risk log)	21st																	20th															4th		
Submission of draft Annual Report to SSDG													17th																						
Submission of draft Annual Report to H&WBB																7th														12th					
																																	4th		
Communications																																			
Review & refresh the H&WBB Communication Plan											5th																			12th			4th		
Update & keep live the Councils Webpage for the H&WBB																																			